EZ TRAY
WHEELCHAIR TRAY SYSTEM

Designed to help you lead a more independent and active lifestyle the EZ Tray System utilizes a patent-pending clamp and innovative height-adjustable pole system to create a unique tray system. Featuring a table top, cup holder, and carrying hook attachment the EZ Tray can be utilized in a variety of set-ups to meet your individual needs. The adaptable components can be used all at once in parts, and the entire system is lightweight and can be easily disassembled and stored in the accompanying tote bag until needed.

For support or questions regarding your system, please call Customer Service 800.564.9248, Monday through Friday 9:00 am to 7:00 pm EST.

Note: Although the EZ Tray System was designed to be used by even those with limited dexterity, the initial installation and securing of the clamp to the wheelchair may need assistance.

WARRANTY

If for any reason you are not satisfied with your purchase, please call 800.564.9248 for a full refund within 30 days of purchase.

The EZ Tray is covered under a 1-year warranty offered by The Comfort Company. In all cases, customers in need of warranty replacement should contact the Customer Service department.

Comfort Company warrants this product and parts against defects in material for a period of (1) one year from the date of original retail purchase by the end user. Warranty does not cover corrosion, lightning, fire, theft, acts of nature, negligence, misuse, abuse, alterations, installation, delivery, unauthorized repairs, power failure or shortage. During this period, Comfort Company will repair or replace a defective product or part with a new or refurbished item. The user is responsible for all transportation and insurance charges for the product to the Comfort Company facility.

NO RETURNS will be accepted without first contacting the Customer Service department. All items must: not display evidence of being mounted; be clean; be scratch, dent and blemish-free; be returned with all manuals, screws, documentation, stickers, plastic bags, boxes, and other packaging; be packaged and shipped in a manner that ensures the item’s safe transit back to the Comfort Company. Comfort Company will not be responsible.

Items Received Damaged or Opened:
If a customer receives an item in damaged condition or partially open, that customer should retain the original shipping materials and contact Comfort Company immediately. The shipping fees and methods associated with replacing these items are handled on a case-by-case basis.
**Parts Included:**

- 1. Pole Mount Base (1)
- 2. Fork Mount (1)
- 3. Clamp Front (1)
- 4. Clamp Back (1)
- 5. 5/16” Screw (1)
- 6. 1/4 20 x 1 1/2” Screw (2)
- 7. 1/4 20 x 3/8” Cone Set Screw (1)
- 8. 5/16” Nut (1)
- 9. 1/4 20 Nut (2)
- 10. 7” Pole (1)
- 11. 9” Pole (1)
- 12. 14” Pole (1)
- 13. Rubber O-Ring (2)
- 14. Cup Holder (1)
- 15. Hook (1)
- 16. #8 Phillips Screw (1)
- 17. #8 Nut (1)
- 18. Table Top (1)
- 19. Beverage Koozie (1)
- 20. 1/8” Allen Wrench (1)
  (for use with Cone Set Screw)
- 21. 1/4” Allen Wrench (1)
  (for use with 5/16” Set Screw)
- 22. 3/16” Allen Wrench (1)
  (for use with 1/4” Set Screw)

**Please Note:** The EZ Tray Clamp including parts 1 through 10 has been pre-assembled. Phillips Head Screwdriver needed for assembly.
EZ TRAY INSTALLATION STEPS

1 Use the Allen wrench (22), remove the clamp front (3) from the clamp back (4). *Keep the two 1/4 20 x 1/2 screws (#6) and 1/4 20 nuts (#9) for Step 2.

2 Find a location on the wheelchair frame to secure clamp. Reassemble the clamp front (3) to the clamp back (4) using the two #6 and #9 nuts. Secure tightly with Allen Wrench (22).

3 Using Allen wrench (20) tighten #7 Cone Set Screw so the Pole Mount Base (1) is perpendicular to floor. Using Allen wrench (21) tighten #5 screw on fork mount (2) securely so that the Pole Mount Base (1) opening faces upwards. *The tube pole mount base (1) must be a 90° angle to the fork mount (2) so the table top sits flat.

MAKE SURE ALL SCREWS (5, 6, 7) ARE TIGHT AND SECURE BEFORE PROCEEDING.

4 The 7”, 9” & 14” poles fit into each other to form a custom height for the tray top. *Use a combination of one, two and/or all three poles (Extended Pole System) based on a comfortable height.

5 Insert table top (18) to top of the pole using one of the ports on bottom of table top. If not level re-adjust clamp. Once level remove table top.

6 Slide two rubber O-rings (13) over the bottom (base) pole. Next, slide the cup holder (14) over the top of the same pole so it rests on top of the O-rings (13). The cup holder can swivel around the pole. *The cup holder can be used without adding the table top for your convenience.

7 Slide the hook (15) over the top pole. Secure the hook near the top of the extended pole system with #16 Philip screw and #17 nut.

8 Place table top (18) on the extended pole system. Choose one of the two ports on the bottom of the table top based on location preference. Insert beverage koozie (19) into cup holder, if desired.

9 The EZ Tray System can be disassembled and stored in tote bag if desired. When not in use remove table top, poles, and cup holder and place in tote bag. The non-intrusive clamp can remain on wheelchair permanently. Reassemble table top and/or cup holder as needed. *Hook can remain on pole permanently.